

Corporate Business Scrutiny Committee Work Programme 2015/16 (DRAFT)

2015/16 meeting	Civic Year date	topic	Contact officer/lead	Next Exec
3 in 15/16	25 August 2015 Report deadline 12 August	Could put in training session on Finance and decision making: <i>Questions to ask when making the 'business case'</i>		1 September 2015 6 October 2015
		Work Programme	Scrutiny Officer	
		Annual Governance Statement 2014/15 and action plan 2015/16	Head Of Service	
		Corporate Annual Report 2014/15	Lead Officer – Corporate Planning	
		Review of fees and charges relevant to CBS remit: calculations and levels	As agreed at JOINT Scrutiny	
		Healthcheck through to June 2015	Lead Officer – Performance	
4 in 15/16	20 October 2015 Report deadline 7/10	Work Programme	Might cancel meeting in favour of a BUDGET training event on this date (or TBA).	3 November 2015
		?		
		?		

Essential Reference Paper 'B'

5 in 15/16	24 November2015 Report deadline 11/11	Work Programme	Scrutiny Officer	1 December 2015
		Council Tax Support Scheme (following consultation)	Director of Finance and Support Services	
		4 year Corporate Strategic Plan (2016/17 to 2019/20) ... moved from July meeting	CHANGE OF DATE	
		Partnership register – risk monitoring	Head of Service	
		Service Plan April 2015 – Sept 2015 monitoring	Lead Officer – Corporate Planning	
		Healthcheck through to Sept 2015	Lead Officer – Performance	
JOINT SCRUTINY	19 January2016 Report Deadline 6/1	BUDGET X X	Exact title of report(s) TBC	2 February 2015
JOINT SCRUTINY	09 February2016 Report deadline 27 January	2016/17 Service Plans 2015/16 Performance Indicator Estimates and 2016/17 Future targets		8 March 2015

Essential Reference Paper 'B'

8 in 15/16	22 March 2016 Report deadline 9 March	Residents' Survey results and analysis – and draft action plan if there is one separate to the Corporate Plan (TBC)	Subject to confirmation of methodology and start date	5 April 2015
		?		
		?		
		Healthcheck through to Jan 2016	Lead Officer – Performance	
		Work programme – planning for 2016/17)	Scrutiny Officer	

The CfPS four principles of good public scrutiny:

- *provides 'critical friend' challenge to executive policy-makers and decision-makers*
- *enables the voice and concerns of the public and its communities*
- *is carried out by 'independent-minded governors' who lead and own the scrutiny role*
- *drives improvement in public services*

Corporate
Business
Scrutiny

1. To develop policy options and to review and scrutinise the policies of the Council relating to Communications, Corporate Performance and Risk Management, Local Strategic Partnership, Customer Service, Finance, Information and Communications Technology, Democratic Services, Member Support, Facilities Management, Asset Management, Legal, Revenues and Procurement.
2. To consider the budget setting proposals and strategies of the Council.
3. To make recommendations to the Executive on matters within the remit of the Committee.
4. To take evidence from interested groups and individuals and make recommendations to the Executive and Council for policy change on matters within the remit of the Committee.
5. To consider issues referred by the Executive, including modifications to the Constitution, or members of the Committee and where the views of outsiders may contribute, take evidence and report to the Executive and Council on matters within the remit of the Committee.
6. To consider any item referred to the Committee by any Member of the Council who is not a member of this Committee and decide whether that item should be pursued on matters within the remit of the Committee.
7. To appoint annually Standing Panels as may be determined, which shall be given a brief to consider a specified service area relating to matters within the remit of the Committee and report back to the Committee on a regular basis as determined by the Committee.
8. To consider, should it choose to do so, any item within the remit of the Committee to be considered by the Executive (except items of urgent business). The relevant report to the Executive shall consider any report and recommendations on the item submitted by the Scrutiny Committee.